

# LAKE BLUFF METROPOLITAN DISTRICT NOS. 1-3

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<https://lakebluffmetropolitandistricts.specialdistrict.net/>

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Expiration:</u>
Otis C. Moore, III,	President	May 2025
Andrew R. Klein	Treasurer	May 2025
Michael Sandene	Assistant Secretary	May 2025/2023
<i>VACANT</i>		May 2023
<i>VACANT</i>		May 2023
Ann Finn	Secretary	

DATE: Tuesday, November 15, 2022

TIME: 2:00 p.m.

PLACE: **Zoom Meeting: This meeting will be held via Zoom without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:**

Zoom information:

<https://us02web.zoom.us/j/83263846631?pwd=9D6ndn2Lm6aljHEEP57PhiU732LZ3.1>

Meeting ID: 832 6384 6631

Passcode: 502291

Dial in: 1-346-248-7799

### I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest and confirm quorum.

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B. Approve agenda; confirm location of meeting and posting of meeting notices.

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C. Review and consider approval of minutes of the October 18, 2022 Regular Meetings (enclosures).

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- D. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, Establishing District Website and Designating Location for Posting 24-Hour Notices (enclosure).
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- E. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2023 (District Transparency Notice).
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## II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the Authority that are not otherwise on the agenda. Comments will be limited to three (3) minutes.
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## III. FINANCIAL MATTERS

- A. **District No. 1** - Review and ratify approval of payment of claims (to be distributed).
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- B. Review and accept unaudited financial statements through the period ending \_\_\_\_\_, 2022 and cash position statement dated \_\_\_\_\_, 2022 and updated as of \_\_\_\_\_, 2022 (to be distributed).
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- C. Discuss Acceptance of and Reimbursement for Verified District eligible costs:
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- i. Review and consider acceptance of Engineer's Report and Certification #14 prepared by Ranger Engineering, LLC ("Report # 14") (to be distributed).
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- ii **District No. 2** - Authorize and approve requisition of funds related to Report #14 pursuant to the Limited Tax General Obligation Refunding and Improvement Bonds, Series 2021<sup>(3)</sup> and authorize necessary actions in conjunction therewith (to be distributed).
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1. **District Nos. 1 and 3** - Acknowledge District No. 2's authorization of payment and approval of requisition of funds.
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C. Conduct Public Hearing to consider amendment of the 2022 Budget and consider adoption of Resolution to Amend the 2022 Budget and Appropriate Expenditures (enclosure).

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D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolutions to Adopt the 2023 Budget and Appropriate Sums of Money and Set Mill Levies (for General Fund \_\_\_\_\_, Debt Service Fund \_\_\_\_\_ and Other Fund(s) \_\_\_\_\_ for a total mill levy of \_\_\_\_\_) (enclosures – preliminary assessed valuation, 2023 draft Budget and resolutions).

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E. Authorize District Accountant to prepare, sign, and file the DLG-70 Certification of Tax Levies form with the Board of County Commissioners and other interested parties.

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F. Consider appointment of District Accountant to prepare 2024 budget.

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G. Discuss audit requirements. Consider the appointment of District Accountant to prepare and file the 2022 Audit Exemption Application(s) or engagement of Hiratsuka & Associates, L.L.P. to perform the 2022 Audit(s).

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#### IV. LEGAL MATTERS

A. Discuss status of inclusions under Inclusion Agreement.

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B. Discuss status of District No. 2 exclusion.

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C. **District No. 1** - Discuss Reimbursement Agreement for Phase 1 Mass Grading Project.

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- D. **District No. 1** – Report on status of dedication of Raw Water Credits by District No. 1 to the City of Greeley.
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- E. Discuss May 2, 2023 Regular Director Elections and consider adoption of Resolutions Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of mail ballot elections. Self-Nomination Forms are due February 24, 2023 (enclosures). Discuss the need for ballot issued and/or questions.
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V. CAPITAL IMPROVEMENTS (**District No. 1**)

- A. Status update on Poudre Trunk Sewer Phase 1 Project and authorize necessary actions in connection therewith.
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- B. Status update on Phase 1 Mass Grading Project and authorize necessary actions in connection therewith.
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- C. Status update on Lake Bluff Subdivision Phase I Site Development Project and authorize necessary actions in connection therewith.
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- D. Discuss District services for 2023 and consider approval of necessary service agreements for related services.
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VI. OTHER BUSINESS

- A. \_\_\_\_\_
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VII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 20, 2022.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.
- Letter from McGeady Becher PC regarding new rate structure